



National Honor Society

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Scholarship Opportunity for
2 seniors — see me
if interested!

October 2010

One of Your Students Could Win a \$13,000 Scholarship!

Dear NHS Chapter Adviser:

The National Association of Secondary School Principals (NASSP) is pleased to once again offer the National Honor Society Scholarship, now in its 65th year. The 2010–11 NHS Scholarship program will award more than \$200,000 in scholarships that range from \$1,000 to \$13,000 each.

The NHS Scholarship nomination process is designed to provide the broadest possible base upon which to evaluate candidates. Selection is based on the same four criteria for NHS membership: scholarship, leadership, character, and service.

All information regarding the nomination process can be found in the Adviser Zone at www.nhs.us. In addition to the instructions and criteria, you will find the article *How to Win a Scholarship from NASSP* and samples of past scholarship winners profiles. *Writing Recommendations* are also available to help your students prepare their nomination materials. I hope this information is useful to you in selecting candidates.

Students must complete the nomination form online, and all recommendations must be completed and submitted online as well. **There is no processing fee.**

Chapters may nominate between two to five seniors to compete according to their school's *graduating class size*. Small schools (1–100) may nominate two seniors; medium schools (101–250) may nominate three seniors; large schools (251–400) may nominate four seniors; and very large schools (more than 400) may nominate five seniors.

Nomination procedures can be found on the back of this letter as well as in the Adviser Zone at www.nhs.us/az.

Please don't delay—the deadline for nominations is January 14, 2011.

Sincerely,

Gerald N. Tirozzi

NASSP Executive Director



New Information and Procedures!

The 2010–11 NHS Scholarship Program Nomination Form Procedures

The NHS Scholarship program is now fully administered online. The nomination form, the counselor or adviser's verification and signature, plus the principal and the counselor, adviser, or teacher recommendations and signatures will all be submitted electronically through the ISTS Web site. Schools will no longer be required to mail the nomination form. In addition, NHS has waived the \$6 processing fee for all schools. The deadline to submit nominations online is **January 14, 2011**.

Please give a copy of these new procedures to your nominee(s).

Students:

- Go to: aim.applyists.net/NHS.
- Create an account using your e-mail address and a password. We recommend a personal e-mail account (i.e. yahoo, gmail, etc.) rather than a school-issued e-mail to facilitate communication with you in the future.
- Complete the nomination form. You may log in at the site at any time until **January 14, 2011** to make changes to your nomination form.
- Review the completed form for accuracy, and sign it electronically.
- On the recommendations tab, enter the name and e-mail address of your adviser or counselor for the corresponding verification, recommendation, and electronic signature request. ISTS will send an e-mail to your counselor or adviser with instructions and a code they will use to complete the verification and recommendation and sign the form.
- Enter the name and e-mail address of your principal under the corresponding recommendation and electronic signature request. ISTS will send an e-mail to your principal with instructions and a code so he or she will be able to complete the recommendation and sign the form.

Advisers or Counselors:

- Once a student has filled out the recommendations tab on the nomination form, ISTS will send an e-mail to you with instructions and a supplement code (your verification, recommendation, and signature is a supplement to the student's nomination form). You must first create an account with your e-mail address and a password and then enter the supplement code in the supplement code box.
- Follow the instructions to certify that you have reviewed the student's responses and that they are correct, insofar as the official school records indicate.
- Provide your recommendation in the space provided.
- Electronically sign the student's nomination form to complete the adviser/counselor verification requirement.

Principals:

- Once the student has filled out the recommendations tab on the form, ISTS will send you an e-mail with instructions and a supplement code (your recommendation is a supplement to the student's nomination form). Follow the instructions by going to the Web site link and using the code given. You must first create an account with your e-mail address and a password. Enter the supplement code in the supplement code box.
- Provide your recommendation in the space provided.
- Review the nomination form for accuracy and confirm that it has been signed by the student and the school counselor or adviser.
- Sign the form electronically to complete the process.

The deadline to submit nominations online is January 14, 2011.

Call Center/Help Line: If you experience any problems with the online process or have questions, please call ISTS at 615-320-3149 or 877-525-8491.